

YALOVA UNIVERSITY
SCHOOL OF FOREIGN LANGUAGES
2024-2025 ACADEMIC YEAR
QUARTER IV
GUIDELINES FOR THE 2nd WRITING QUIZ

General Information

- **Exam Name:** 2. Writing Quiz
- **Skill Focus:** Writing
- **Exam Start Time:** 13:30
- **Duration:**
 - **B2:** 60 minutes
 - **B1 / RB1 / RA2:** 40 minutes
- **Total Points:**
 - **B2:** 20 points
 - **B1 / RB1 / RA2:** 15 points
- **Weight in Portfolio / Overall Grade:**

Level	Portfolio Grade Weight	Overall Grade Weight
B2	20%	6%
B1	15%	4.5%
RB1	15%	4.5%
RA2	15%	4.5%

Important Notes Regarding the Exam

1. Arrival and Identification:

- Students must be in the exam room **at least 15 minutes before** the exam starts.
- The exam starts at **10:30** for all levels.
- Students must bring the following documents to the exam:
 - A **valid official photo ID** (e.g., national ID, passport, driver's license)
 - **Student ID Card**

Students **without a valid ID will not be allowed** to take the exam.

- **All electronic devices** such as mobile phones, smartwatches, tablets, digital translators, and electronic dictionaries are strictly **prohibited**. These must be **turned off and submitted** to the designated area before the exam begins.
- You may use **paper / printed** dictionaries (English–English or English–Turkish).

2. Latecomers:

- Students arriving within the **first 20 minutes** of the exam may still take the exam but **will not be granted extra time**. Therefore, students are strongly advised to be in the exam room before the start time.

3. During the Exam:

- RA2, RB1, and B1 students will write a **paragraph worth 15 points** and B2 students will write an **essay worth 20 points**.
- **Silence** must be maintained during the exam. Talking, sharing items (erasers, pencils, dictionaries, etc.) or any form of communication between students is **strictly forbidden**.
- Students caught cheating or violating exam rules will be subject to disciplinary action in accordance with the **Higher Education Council's Student Disciplinary Regulation No. 28388**.
- Except in urgent and exceptional situations, students **cannot leave the exam room** during the exam.

4. Leaving the Classroom:

- Students **may not leave** the exam room **within the first 30 minutes** of the exam. After the first 30 minutes, students who have completed the exam must **submit all exam materials** properly and **leave the room quietly** to avoid disturbing others.
- **Re-entry into the room is not allowed** for any reason once a student has left. This rule is to maintain **exam security and integrity**.

Assessment Criteria

- Your paragraph or essay will be graded according to the **rubric** on the back of the exam paper. It is recommended to check the rubric before you start writing.